



*Scoil Íde Presentation Primary School,
New Road, Clondalkin, Dublin 22.*

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School Website: www.scoilidepps.com

Principal: Orla Ní Odhráin

August 31st 2016

Dear Parents,

Welcome back to school. We hope you all had a restful summer and we look forward to a good school year in Scoil Íde. We extend a warm welcome to our new Junior Infants and hope that their time in Scoil Íde will be happy and fulfilling. We also welcome Ms Fiona Mc Grath to our staff & wish her well in her career in Scoil Íde. Here are a few items for your attention:

1. **School Doors**

From tomorrow, the school doors will close as soon as **all classes are safely inside the building with their teachers**. For **Health & Safety reasons**, given the volume of children entering through the doors of the school, we ask that parents say goodbye to their children in the yard & do not come into the school with their child. If you wish to speak with your child's teacher, please make an appointment through the Secretary. For non-urgent messages for the class teacher, please use the journal. After the doors have shut, children/parents should come to the front door to gain entry. We want to thank families, in advance, for their cooperation.

2. **Shoes & Uniform**

Full school uniform should be worn on days when your child does not have PE. Teachers will tell classes what days they do PE, so on non PE days, please ensure your child is wearing full school uniform. With school uniform, children must wear non sports shoes (**Converse, Vans, runners are not allowed.**) Sports shoes and tracksuits must be worn on PE days only.

3. **Opening/Closing Times**

The school will open to receive pupils at 8.50a.m. **No responsibility** is accepted for pupils arriving before that time. Classes will commence each day at 8:50a.m. No pupil should arrive later than 8.50am. Classes will end each day at 2.30p.m. (1:30pm for Infants) Parents who wish to have their children escorted home should make their own arrangements to have them met at the school gate and the person to escort them should be at the school **no later** than 2.30p.m as the school cannot accept responsibility for looking after the children after that time.

4. **School Letters**

Our Data Protection Policy is on our website. The Board of Management has decided that from now on, **additional** copies of letters, school reports etc will incur a €5 charge, per letter.

5. **School Contribution**

Many thanks to all who have paid School Contribution. There are still some families who have not paid and we hope to begin contacting those families individually soon. School Contribution covers your child's journal, tests, art materials, photocopying etc. We urge all to pay it immediately.

6. **Personal Belongings**

Please label **everything** your child brings to school!

7. **Texts & Emails:**

If you have a new mobile phone number please advise the school so we can update our records. It is vital that the school can contact parents in the event of an emergency. If you have not done so, please provide us with an email address. Future newsletters will be emailed & posted to our website, we will **not** be sending any further hard copies of newsletters.

8. **Book Rental Books**

All books are now being distributed by the Parents' Association. Books must be returned in excellent condition, as they will be reused next year. We wish to thank the members of the Parents' Association for their work in getting Book Rental up & running so quickly. We are also grateful to them for funding new storage in classrooms upstairs.

School Calendar

A copy of the school calendar is on the school website www.scoilidepps.com

9. **Anaphylaxis**

As you may know we have a strict policy prohibiting certain food items. **Children must not be sent to school with food containing nuts, eggs, kiwi, peas or beans.** Pupils in our school will be at severe risk, if other children bring nuts, eggs, kiwis, peas or beans into the school. We realise that many items contain these foods so we ask for your cooperation and patience as we implement this policy.

Finally we wish to thank all parents for their cooperation and patience and we wish our pupils all the best for our academic year 2016/2017.

Yours Sincerely,